



It starts with Scouts.

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Scouts Canada

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TO: <NAME>, Group
FROM: <NAME>, Council Commissioner
CC: <Name>, Area Commissioner, <Name>, Council Field Executive
SUBJECT: Screening Process for Registered Adult Members - PRC Exemptions
DATE: <Current Date>

Thank you for applying for a role with Scouts Canada. As an organization, we have a responsibility to ensure the appropriate placement of volunteers who are properly suited to the roles for which they are applying.

Since Scouts Canada introduced a policy requiring all prospective volunteers to provide a Police Record Check (PRC) clear of criminal convictions, our members have suggested that certain historic offences should not pose a barrier to the recruitment process.

Our records indicate that the Police Record Check (PRC) that you recently submitted includes a criminal conviction that would make you ineligible to continue in an adult volunteer role, or as a member of Scouts Canada, unless it is an historic offence and meets the conditions outlined below.

The Scouts Canada's Board of Governors has approved the following amendment to Bylaw, Policies and Procedures Section 3001.1 – Screening Process for Registered Adult Members.

This amendment is effective immediately.

AMENDMENT

A PRC Review Committee has been established to review those PRC's submitted by prospective adult members that include one of the following categories of offences:

- Driving offences – driving while impaired, refusing to provide sample, and dangerous driving
- Property offences – theft or fraud under \$5,000
- Drug possession offences – specifically limited to personal use of marijuana and to instances where the individual was 25 years of age or younger at the time of the offence

The Review Committee will consider applications based on the following conditions:

- The conviction must be at least seven years old
- There was no period of incarceration involved
- There can only be one exemption or offence per candidate
- The candidate must deliver proof that a pardon for the offence has been requested, along with proof of payment for such pardon.
(Details of how to obtain a pardon are set out in the National Parole Board's website at http://www.npb-cnrc.gc.ca/pardons/pardon_e.htm)
- The candidate must submit a PRC clear of criminal conviction to the PRC Review Committee within 24 months

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If you can meet the conditions listed above, please submit the following to Alamin Pirani, Council Executive Director at the BCY Operations Centre:

- Your completed "Application for Membership and Appointment of Volunteers and Volunteer Screening Checklist" form
- A completed Police Record Check (PRC) form (duly signed by the local Police Department) or you have initiated the BackCheck process through the BCY Operations Centre
- Proof of payment (receipt) that you have submitted a paid application for a pardon to the National Parole Board

Please communicate your intentions to Alamin Pirani, Council Executive Director at the BCY Operations Centre within the next three weeks of the date of this memo if you plan to proceed, or your Application for Membership will be discontinued.

If you are unable to meet the conditions as outlined above, then we would like to thank you for considering Scouting. Scouts Canada can only accept applicants who can provide a PRC clear of criminal conviction. Many offences are pardonable and Scouts Canada respects those pardons that are not child abuse related.

For further clarification on the Screening of Adult Volunteers and PRC's please review B.P. & P section 3001 <http://www.scouts.ca/dnn/LinkClick.aspx?fileticket=WmwM09tJLdg%3d&tabid=232&mid=599>. Your Group Commissioner, Area Commissioner or Field Executive will also be able to answer any questions you may have.

We all have a duty of care for youth, the adults who serve them and the future of Scouting. Your cooperation in the volunteer screening process demonstrates that duty of care.

If you have any further questions on Scouts Canada's Screening Process for Registered Adult Members - PRC Exemptions, please contact the Council Executive Director, Alamin Pirani, at the BCY Operations Centre at the telephone number listed in the letterhead above.