



It starts with Scouts.

SCOUTS CANADA

POSITION DESCRIPTION

AREA YOUTH COMMISSIONER (AYC)

- Accountable To:** Council Youth Commissioner
- Shares Responsibility with:** As a member of the Area Key 3 shares responsibility with the Area Commissioner and the Area Support Manager.
- Appointment:** Appointed annually by the Council Youth Commissioner, in consultation with the Area Commissioner and Area Support Manager for a maximum of three (3) consecutive years.
- Time required:** 10 to 15 hours per month in addition to any required meetings.
- Scope of Position:** To ensure that the youth of the Area are involved and engaged in every decision that relates to their Scouting experience; to advocate for young volunteers throughout the Area; and to ensure that youth leadership development opportunities are provided for all youth members. The Area Youth Commissioner will act in conjunction with the Area Commissioner and Area Support Manager to administer the Area in addition to working with the Council Youth Commissioner and the Council Youth Network.

The Area Youth Commissioner is responsible for partnering with the Area Commissioner and Area Support Manager to achieve Scouts Canada's strategic goals - Membership Growth, Safe Scouting, Program Quality, Volunteer Support and Group Capacity. Together, the Area Key 3 oversees the implementation of Scouts Canada's 5 Priorities to ensure more young people have the opportunity to engage in great, safe youth led Scouting adventures.

Responsibilities:

Area

- Establish and/or maintain the Area Youth Network while serving as the Chair.
- Serve as an active, contributing member of the Area Service Team.
- Ensure the Council/Area Business Plan is consistent with Scouts Canada's Strategic Plan and that the 5 priorities are being achieved.
- Be committed to the implementation of the Canadian Path, with emphasis on the Four Key Elements: Youth Led, Plan - Do - Review, Adventure and SPICES.
- Work with the Area Service Team to provide direct support to the section and the group, in the form of feedback and encouragement based on the Program Quality Assessments.
- Represent the Area as a member of the Council Service Team at meetings, conferences and calls, as scheduled.
- With the Area Service Team, help promote available tools and resources to deliver Scouting programs within the Area.
- Promote youth leadership development within the sections by visiting the sections and encouraging proper use of White Tail Council, Howler Council, Troop Leadership Team, Company Leadership Team and Crew Leadership Team.

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- Work with the Area Commissioner and the Council Youth Commissioner to set goals and build a personal development plan.
- Ensure that the Public Appointment Process is followed for the incoming Area Youth Commissioner and that the incumbent receives a proper orientation and transition.

Council

- Serve as a member of the Council Youth Network and communicate on a regular basis with the Council Youth Commissioner.
- Encourage and support delivery of Youth Leadership Training events (i.e. FOCUS, FAST, FLEX)
- Ensure that youth and volunteers are regularly recognized for their contributions & achievements in a timely manner.
- Additional duties as discussed in consultation with the Area Commissioner, and the Council Youth Commissioner.

Qualifications

The Area Youth Commissioner should be enthusiastic, committed to Scouting and possess a positive attitude. The Area Youth Commissioner should responsibly have the time available to excel in this role. The Area Youth Commissioner has taken or is willing to take leadership development training.

Recommended Skills

- Communication
- Time Management
- Planning
- Teamwork
- Leadership

Beneficial Knowledge

- Scouts Canada's Programs and Resources
- By-laws, Policies and Procedures
- Scouts Canada's Mission
- National Youth Network structure and initiatives