



How to register a Youth Member Online

- To start, go to www.myscouts.ca
- Log into your myscouts account

Login to myscouts.ca!

Your Email Address: *

Your Password: *

Login

- Once you have logged in, select Register Member (on the left side of the screen).

My Menu

Search

- ▶ Find Organization
- ▶ Find An Individual
- ▶ Volunteer / Employee Directory

Member Options

- ▶ Register Member
- ▶ Contact Info
- ▶ Emergency Info
- ▶ Medical Info
- ▶ Directory, Photo & Fundraising Options
- ▶ Parent/Guardian
- ▶ Update Password and Language

- You will then need to search for your Group. Please type in your postal code and section (age of youth) you would like to register in.

Find a Scouts Group

Postal Code: (eg. 'K2' 2K2)

Age Group:


- Beavers (aged 5-7)
- Cub Scouts (aged 8-10)
- Scouts (aged 11-13)
- Venturer Scouts (aged 14-17)
- Rover Scouts (aged 18-26)

Night(s) you are interested in:

- Sunday
- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday

- Once your Group appears in the list, select the appropriate option: **Register as a Participant**

Select the correct registration year.



Select Registration Year

Select a Registration Year: *

September 1st, 2014 - August 31st, 2015 ▼

Continue

Click on your child's name from the list. (if a returning member)
If the child is not listed on the page, select NEW member



Register with Scouts

New record created

Select a member to register from the list below:

Member to Register	Relationship
kim Possible	Child
New Member	New
Myself	Myself

Review the pre-populated registration form, and make sure you click on "Save" at the bottom of each page (**DO NOT** click on the X at the bottom right hand corner. This closes the window, and **does not** register your child.)



Participant Registration

Registration Year: September 1st, 2014 to August 31st, 2015

Member Information

Information

FIRST NAME *

MIDDLE NAME

LAST NAME *

DATE OF BIRTH *



Once all registration information has been entered/confirmed, you will get a payment page.

- Fill out the payment information. You can pay via Credit Card or Interac Online (debit) or PayPal
- If the payment was successful it will send you an email that can be used as a receipt. Please take this to your first meeting to show the Scouter your registration is complete.
- **If the payment is unsuccessful** a red warning message will appear on your screen PLUS an email will be sent to you.
 - o If you can't afford the registration fees, please email NOLB@scouts.ca. We will assist you with your registration.

Spring Registration is only from ***May 1st to June 30th, 9 pm.***

Any registration completed after spring registration, the fees are to subject to change.

Fall Registration is from July 1st to December 31, 9 pm.

New Members can attend two free meetings. By the 3rd meeting you must complete a registration online (including payment) to be an active member.

Registrations are based on first come first serve. In order to guarantee your spot in the group you must complete a full registration (including payment) to be an active member of the group.

Rates can not be adjusted after the deadlines. No exceptions.